

**St. Thomas Minor Hockey
Board of Directors Meeting
April 5, 2011
Ohi-Ontario Room**

In Attendance: Rob Clark, Peter Ostojic, Kevin Rickwood, Rhonda Rickwood, Charmaine Goddeeris, Derek MacMillan, Harry Cosgrove, Mike Brisson, Adrian Douglas, Cindy Hodgins.

Regrets: Chris Smith, Sheila Nesbitt, Steve Woolley, Dave Thomson, Lois Corkum, Troy Carlson.

Ex.Offico: Lisa Smith

1. Meeting Called for Order:

Derek called the meeting to order at 7:02.

2. Minutes from the Previous Meeting:

Derek wanted to clarify Motion #057 – it should be “Top 3 Skaters or Top Goalie”

Motion #060 05/04/2011

Regulation 6 –g to be amended to read “ is evaluated as a Top 3 Skater or the Top Goalie”

D. MacMillan/R. Rickwood

Carried.

Motion #06105/04/2011

To accept the Minutes of March 1, 2011 as amended.

A. Douglas/R. Rickwood

Carried.

3. Travel Report:

2011/12 Coaches – interviews were started last night, the committee is about ½ done. The Coach Selection Committee was looking for direction on applications received after the deadline.

Motion #062 05/04/2011

To allow the late applications for consideration by the Coach Selection Committee.

A. Douglas/M. Brisson

Carried.

2 Members declared a conflict of interest.

Tryouts – EMC Tryouts should be completed by Aug. 28th, our tryouts will start on Aug. 29th dates and times are still be worked out with the City.

NRP Update – the NRP passports have been received. Lisa will repost the article to the home page. We have been getting a lot of calls with questions. Sue Michalski has emailed the Shamrock Centres to be sure they are aware of their responsibilities.

Juvenile Team – We received a request to start up a Juvenile team. The Shamrock has been working on a Juvenile league for the past couple of seasons. Harry thought the league was non-contact – he will confirm with Sue if that was the case. We should be able to secure enough ice if there are enough interested players.

Motion #063 05/04/2011

To further investigate the possibility of a Juvenile Travel Team.

H. Cosgrove/P. Ostojic

Carried.

We have 5 teams win their respective league championship – Minor Atom, Minor Peewee, Pee Wee AE, Bantam AE and Midget AE.

Travel Banquet – is Sunday, someone will need to look after ordering and picking up ice cream. We need to confirm who is purchasing door prizes and how much to spend. Mike has some prizes that were donated by Scotia Bank for the younger age groups.

4. House League Report:

The Final Day went well there were no complaints.

5. Admin Review Committee:

Harry requested that Lisa leave the room.

A presentation was made by Harry Cosgrove on behalf of the Administrator Review Committee. In that presentation, we reviewed the original job description as created by Brian Jacobs, then the revised version as developed by the committee. There were also a series of Proposed Constitutional Amendments discussed and a new document known as a '5S Checksheet' introduced to assist with the daily, weekly and monthly tasks associated with the position. A time will be setup with Lisa to review all of these changes and documents and upon approval, take effect immediately after the AGM.

Motion # 064 05/04/2011

To accept the revised job description for the Administrator position within the STMHA as presented by the Administrator Review Committee.

H. Cosgrove/ D. MacMillan

Carried

Motion #065 05/04/2011

To submit the proposed changes to the Constitution at the AGM for a final vote.

H. Cosgrove/C. Goddeeris

Carried

Motion #066 05/04/2011

Based on the decision of the Administrator Review Committee, to grant a 5% pay increase per hour to Lisa Smith, STMHA Administrator, effective April 1st, 2011.

H. Cosgrove/ M. Brisson

Carried

The last function of this committee will be to present a formal job review with Lisa Smith and to review all of the documentation presented at the April Board of Directors meeting. Adrian Douglas agreed to assist with some office organization and will work with Lisa to determine what new office items must be purchased. Harry Cosgrove will assist Lisa Smith with whatever needs to be added, deleted or changed to the '5S Checksheet' and assist her with understanding the philosophy behind the program.

6. Ice Report:

There were no questions with the ice report provided.

7. New Business:

London Knights & Plymouth Whalers – the Knights and Whalers would like to play an exhibition game in St. Thomas on September 10th, 2011. Lisa will book the ice and Chris will confirm our interest with the Knights.

Donation – We have received donations totaling \$775 in Memory of Fred Luffenegger. Harry suggested a thank-you letter be sent; Lisa indicated a thank-you from Chris has already been sent.

8. Next Meeting:

Monday May 9th, 2011

Motion #067 05/04/2011

To Adjourn.

H. Cosgrove/R. Clark

Carried.